

# WHS

Below is the risk assessment I completed for the pre production phase of my project

Major Project Risk Assessment				
Name of director: Harry Vasey Description of activities: Pre Production – Stop Motion animation Date(s) of: 20/1/17 – 10/4/17			Group/class: Industrial Technology- Multimedia Contact number: 0450 011 ***	
Activity	Hazard Identification Type/Cause	Risk Assessment Use matrix	Elimination or Control Measures	Risk Assessment (After control measures)
Sawing	Sharp points on the saw can cause severe harm to flesh	Major - Possible	Start all cuts with slow back strokes. Use correct pistol grip Ensure limbs and fingers are behind the saw blade. Secure items being cut with clamps or table vice	Major - rare
Hot gluing	Burns from tip of hot glue gun or wet glue on objects	Moderate - Possible	Take extra care when using hot glue gun not to touch the tip and ensure that glue is set before handling objects. Place the gun down in the same area every time to reduce glue scattered across work bench.	Minor - Low
Painting	Damage to nostrils, eyes from fumes. Potential damage to clothes.	Minor - Likely	Use acrylic paints to reduce odours and fumes and wear old clothes that can be stained.	Minor - Rare
Cutting wire	Pointy ends of wire can rip clothes, cut skin or damage eyes.	Moderate - Unlikely	Wear eye glasses and long clothes when handling long pieces of wire	Minimal – Unlikely
Plan prepared by: Harry Vasey			Position: Director	Date: 18/1/17
<b>Monitor and Review</b> - Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or a significant change occurs.				

# WHS

Below is the risk assessment I completed for the post production phase of my film as well as the creation of the website

## Major Project Risk Assessment

Name of director: Harry Vasey

Description of activities: Post Production – Stop Motion animation

Date(s) of: 25/4/17 onwards

Group/class: Industrial Technology- Multimedia

Contact number: 0450 011 \*\*\*

Activity	Hazard Identification Type/Cause	Risk Assessment Use matrix	Elimination or Control Measures	Risk Assessment (After control measures)
Walking around computer	Trip hazard from wires	Minimal - Likely	Move wires out of the way of where people are walking. If possible use a rubber mat or something else to conceal power cables from	Minimal - rare
Sitting for extended periods of time	Neck and back pain as well as headaches, shoulder and arm pain.	Minor - Possible	Take regular breaks from sitting at the desk to walk around the house	Minimal - Unlikely
Staring at LCD screen for extended periods of time	Tired, dry eyes from looking at the screen Potential for vision damage	Moderate - Possible	Every 10-15 minutes look up from the screen and around the room to allow eyes to readjust.	Minor - Unlikely
Typing/using mouse	RSI	Moderate - Likely	Have good posture, take regular breaks and consider using tools available to minimise risk further	Minor - Possible

Plan prepared by: Harry Vasey

Position: Director

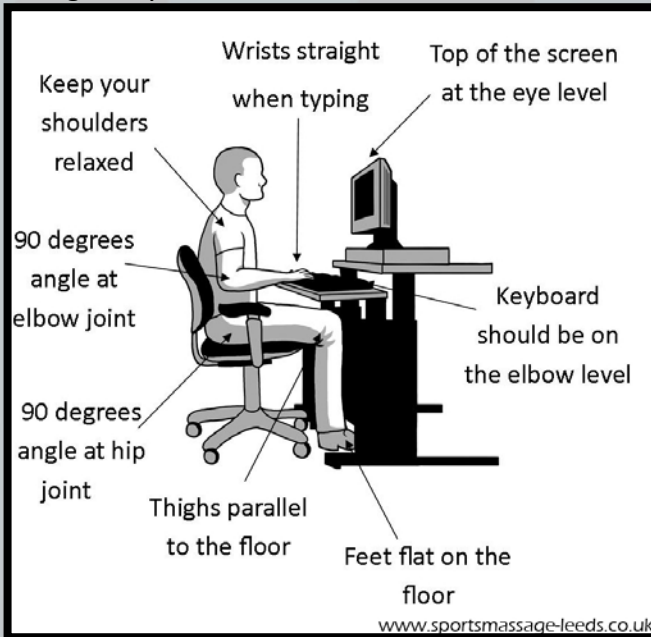
Date: 7/4/2017

**Monitor and Review** - Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or a significant change occurs.

# WHS

## Desk Posture

As well as developing risk assessments, I also made sure to observe the correct posture while sitting at my desk.



The image to the left shows the correct posture to have while sitting at a desk and working on a computer. The other two images show my desk and sitting position while working.

When sitting at my desk for prolonged periods of time, I didn't experience much discomfort at all. The only issue I can identify with my sitting position is that the back of my chair was tilted too far back, putting a small amount of strain on my lower back. Furthermore I kept my desk clean and tidy and was sat near a window, letting plenty of fresh air and sunlight into my work area.

EVALUATION

